*(name, surname, position)*

To: Director

State Scientific Research Institute

Nature Research Centre

# APPLICATION

For employment contract extension

.....................

*(date)*

Vilnius

I hereby apply for the extension of my employment contract from .............. (*date*) . to ............ (*date)* for the performance of a fixed-term assignment ................... (*insert assignment*).............................., working as . *....................... (position) .....* hours/week (..... FTE.).

I hereby ask to set my working hours as follows :......... (*to be completed if less than 1 FTE*) ..............................

........................... ......................................

*(signature) (name, surname)*

Approved.

Head of Division: ...............................................